

**ACTION MINUTES OF
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

June 7, 2018

A regular meeting of the Board of Public Utilities, City of Tulare was held on Thursday, June 7, 2018 at 4:00 p.m. in the Tulare Public Library & Council Chambers, 491 North "M" Street.

BPU PRESENT: Jim Pennington, Howard Stroman, Chris Soria, Vicki Gilson

BPU ABSENT: Thomas Griesbach

STAFF PRESENT: Willard Epps, Sarah Tobias, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Tim Doyle, Ben Siegel, Jim Funk, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Pennington called the regular meeting to order at 4:02 p.m.

Deputy City Clerk/Records Coordinator Melissa Hermann administered an Oath of Office to Vicki Gilson.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

President Pennington led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN COMMENTS

President Pennington advised that comments from the public are limited to items listed on the agenda (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating and spelling your name and providing your city of residence.

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for this section.

V. STUDENT REPORTS

There were no students present to provide a report.

VI. CONSENT CALENDAR

It was moved by Vice President Stroman, seconded by President Pennington and unanimously carried 4 to 0 (Board Member Griesbach absent) that the items on the Consent Calendar be approved as presented with the exception of item 4.

- (1) Approve minutes May 17, 2018 regular and/or special meeting(s).**
- (2) Receive, review and file the Monthly Investment Report for April 2018.**
- (3) Review and authorize the City Manager, or designee, to approve contract change orders for additional well rehabilitation services required by unforeseen conditions (City Project No. WT0020) in the amount of \$9,564.10 to Valley Pump & Dairy Systems, Inc. of Tulare, CA for the Well #1 and Well #26 Improvement Project and \$5,558.50 for Rehabilitation of Well #35.**
- (4) Award and authorize the City Manager to approve a contract for the Sequencing Batch Reactor (SBR) Inspection and Maintenance Services to B.R. Frost Company, Inc. of Huntington Beach in the amount of \$125,100.00 for the inspection and repairs to the SBR basins, and authorize the City Manager or Public Works Director to approve contract change orders in amounts up to 10% (\$12,510.00) of the contract award.** President Pennington pulled this item for clarification regarding an incident that happened a few weeks ago at the plant. Public Works Director Trisha Whitfield provided a response thereto. Following discussion, it was moved by President Pennington, seconded by Vice President Stroman and unanimously carried 4 to 0 (Board Member Griesbach absent) to approve the item as presented.
- (5) Award and authorize the City Manager to sign a contract with Krazan of Fresno, CA in an amount not to exceed \$54,125.00 for materials testing services associated with EN0076 - O Street Improvements Project; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$5,412.50) of the contract award amount..**

VII. GENERAL BUSINESS – Comments related to General Business Items are limited to three minutes per speaker for a maximum of 30 minutes per item unless otherwise extended by the Board.

(1) Public Hearing

- a. Public Hearing to adopt Resolution 18-05 approving the 2018/19 Fiscal Year Municipal Utility Budget and to adopt Resolution 18-06 approving the 2018/19 Fiscal Year City's Utility Position Control Budget.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. President Pennington opened the public hearing for public

comment at 4:20 p.m. With not public comment, President Pennington closed the public hearing at 4:21 p.m.

It was moved by Vice President Stroman, seconded by Board Member Soria and unanimously carried 4 to 0 (Board Member Griesbach absent) to adopt Resolution 18-05 approving the 2018/19 Fiscal Year Municipal Utility Budget.

It was moved by Vice President Stroman, seconded by Board Member Soria and unanimously carried 4 to 0 (Board Member Griesbach absent) to adopt Resolution 18-06 approving the 2018/19 Fiscal Year City's Utility Position Control Budget.

- (2) **Receive an update on the TCP Project and compliance order received by the State Water Resources Control Board.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. There was no action taken on this item as it was informational only.

VIII. ITEMS OF BOARD INTEREST

Items of Board interest were discussed amongst the Board and staff.

IX. ADJOURN REGULAR MEETING

President Pennington adjourned the regular meeting at 5:02 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners